

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Maiden Bradley Village Hall, High Street, Maiden Bradley
Date: 5 September 2013
Start Time: 7.00 pm
Finish Time: 8.05 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Keith Humphries,
Cllr Christopher Newbury (Chairman) and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jacqui Abbott – Community Area Manager
Stuart Figini – Democratic Services Officer

Town and Parish Councillors

Warminster Town Council
Bishopstrow Parish Council
Boyton Parish Council
Brixton Deverill Parish Council
Chapmanslade Parish Council
Chitterne Parish Council
Codford Parish Council
Corsley Parish Council
Heytesbury Parish Council
Horningsham Parish Council
Kingston Deverill Parish Council
Knook Parish Council
Longbridge Deverill and Crockerton Parish Council
Maiden Bradley with Yarnfield Parish Council

Norton Bavant Parish Council
Sherrington Parish Council
Stockton Parish Council
Sutton Veny Parish Council
Upper Deverills Parish Council
Upton Lovell Parish Council
Upton Scudamore Parish Council

Partners

Wiltshire Police
Wiltshire Fire and Rescue Service
Wiltshire NHS
Community Area Partnership
Community Area Young People Issue Group (CAYPIG)

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Mike Lucas – Chitterne Parish Council • Jill Willmott – Chapmanslade Parish Council • Len Turner – Warminster Chamber of Commerce • Sarah Jefferies – Maiden Bradley with Yarnfield Parish Council, Horningsham Parish Council, Upper Deverills Parish Council • Tony Jackson
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meeting held on 4 July 2013 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Andrew Davis declared that in relation to agenda item 11 – Area Board Funding – Community Area Grants – that he was a trustee of the Chapel of St Lawrence who had applied for a grant. Councillor Davis did not speak on the item but did vote.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p>
5.a	<p><u>Wiltshire Core Strategy - Consultation on Schedule of Proposed Modifications (including SA and HRA updates); two ministerial statements relating to wind farm development; and national planning practice guidance for renewable energy</u></p> <p>The Chairman explained that the announcement provided information about the Wiltshire Core Strategy, which provided the planning policy framework for</p>

	<p>Wiltshire. The Core Strategy recently underwent discussion at a public examination conducted by an independent Planning Inspector.</p> <p>Following the examination hearing sessions the council has published a schedule of Proposed Modifications (August 2013) containing 'main' and 'minor' changes to the Core Strategy to give all interested parties the opportunity to comment before the Inspector completes his report.</p> <p>The consultation will take place for a six week period from Tuesday 27 August to Wednesday 9 October 2013 inclusive.</p>
5.b	<p><u>Current Consultations</u></p> <p>The Chairman encouraged those present to become involved with the on-going consultations which could be accessed on the Wiltshire Council Website</p>
6.	<p><u>Updates from Partners</u></p> <p>The following written updates had been received before the meeting, included in the agenda and noted at the meeting.</p> <ul style="list-style-type: none"> • Wiltshire Police – Sergeant Debra Ashley responded to a number of questions in relation to the following issues and advised that follow up action would be taken: <ul style="list-style-type: none"> ○ Dangerous parking on the Shearwater road ○ Size of the Neighbourhood Police Team in the Chapmanslade area – to receive an update at a future meeting ○ Concern at the way Charity fundraisers in Warminster were encouraging the public to make donations • Wiltshire Fire and Rescue Service • Warminster and Villages Community Partnership • Horningsham Parish Council • Maiden Bradley with Yarnfield Parish Council • Upper Deverills Parish Council
7.	<p><u>Local Authority Responsibility for Public Health</u></p> <p>The Area Board received a presentation from Amy Bird, Public Health Consultant, and viewed a DVD about the service. Amy explained that the public health team moved from the NHS to Wiltshire Council on 1 April 2013. The team facilitated and promoted healthy behaviours, environments and practices to ensure populations remained healthy. They also managed infectious diseases and ensured health resilience.</p>

	<p>The following issues were discussed:</p> <ul style="list-style-type: none"> · How the public are made aware of public health campaigns. It was noted that information about future campaigns would be published by the Council's Communications Team on a quarterly basis and copies of the publication would be made available at future Area Board meetings. · Updates surrounding the on-going issue of 'bed blocking'. The Cabinet member for Public Health, Protection Services, Adult Care and Housing explained that there was still a problem with 'bed blocking', however, the situation was improving and he was pleased to report that there were no delays in transfers from the RUH, Bath during the last week. <p>The Chairman thanked Amy for a very informative presentation.</p>
8.	<p><u>Community Area Joint Strategic Assessments</u></p> <p>The Area Board received a presentation from Amy Bird, Public Health Consultant who provided an update on the Community Area Joint Strategic Assessment –JSA - 2013-2015.</p> <p>Amy explained that this was the second round of community area JSAs with the first JSA being produced in late 2011 with community events in early 2012. The JSA for 2013-15 had been commissioned by the Wiltshire Public Services Board and had been presented to the Chair's of the Area Board at a meeting in June 2013.</p> <p>It was noted that the JSA would use evidence to understand the issues at a local level, make comparisons with 2011 and see where any changes had taken place, add new chapters around leisure and culture and would be produced in a more user friendly format.</p> <p>The Area Board were informed of some of the differences between the original JSA from 2011 and the current version. Some of the differences included a fuller executive summary for community events, making issues bespoke to each community and engagement with the Youth Advisory Board.</p> <p>Community events were being organised from January 2014 with an event for the Warminster area on 1April 2014 at the Civic Centre. There was a possibility that meetings could be organised for the outlying areas of Warminster if the local communities made a request.</p> <p>The Chairman thanked Amy for the presentation.</p>

<p>9.</p>	<p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those issues since resolved. She invited people to contact her should they have any issues to raise. It was noted that many of the highway issues would be considered at the CATG meeting to be held on 24 September 2013.</p> <p>The Area Board were assured that all issues being considered by the CATG meeting had been initially considered by the Town and Parish Council's in line with Council procedures.</p> <p>The following issues were also raised:</p> <ul style="list-style-type: none"> • the issue raised under the Wiltshire Police partner update about dangerous parking along the Shearwater road would be added to the list of issues considered by the CATG meeting on 24 September 2013. • The weight limit on the B3092 – it was noted that the Traffic Regulation Order had been agreed for this but would not come into force until works at the junction of the B3092 and the A303 were in place • A meeting was being organised for 16 September 2013 to discuss the issue of caravans entering Longleat via Greys Hill, Lane End, Corsley <p>Decison:</p> <p>That the report and comments made above be noted.</p>
<p>10.</p>	<p><u>Shadow Campus Operation Board</u></p> <p>The Community Area Manager reminded the Area Board that they received a presentation on establishing a Shadow Campus Operation Board (SCOB) and agreed to set up the Board. The Area Board also invited expression of interest from representatives to be part of the SCOB with a deadline for application of 27 August 2013.</p> <p>The Area Board were informed of the timescales for establishing the SCOB and were asked to consider how they wished to proceed with appointing representatives to the SCOB. Members suggested that a meeting be set up to consider the applications received, make appointments and where skill gaps occurred consideration be given to co-opting additional representatives to serve on the SCOB.</p>

	<p>Resolved:</p> <ol style="list-style-type: none"> 1. That the update on the Shadow Campus Operation Board be noted 2. That the Community Area Manager be asked to arrange a meeting of the Area Board members to consider applications and make appointments to the Shadow Campus Operation Board 3. That following the appointment of the Shadow Campus Operations Board, consideration be given to co-opting community representatives to fill any skill gaps. <p>Note – The above decision received unanimous support from all Warminster area members.</p>
11.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2013/14 Community Area Grant funding:</p> <ol style="list-style-type: none"> 1. Year 6 Family Healthy Eating Project <p>The Community Area Manager explained that the proposal was for the Warminster Schools Extended Partnership to run the Year 6 Family Healthy Eating Project.</p> <p>Decision:</p> <p>To award Warminster Schools Extended Partnership £825 towards running the Year 6 Family Healthy Eating Project</p> <p>Reason:</p> <p>The application meets the grants criteria 2013/14</p> 2. Scout Hut Repair <p>The Community Area Manager explained that the proposal was for the 3rd Wiltshire BP Scouts to make necessary repairs to the scout hut.</p> <p>Decision:</p> <p>To award the 3rd Wiltshire BP Scouts £500 towards the Scout Hut Repair Project</p> <p>Reason:</p> <p>The application meets the grants criteria 2013/14</p> <p>Note – the decision to award the grant was made by a unanimous vote in</p>

favour.

3. Warminster Athenaeum Lighting Project

The Community Area Manager explained that the proposal was for the Warminster Athenaeum Trust lighting project at the Athenaeum.

Decision:

To award Warminster Athenaeum Trust £5,000 towards the Athenaeum Lighting Project

Reason:

The application meets the grants criteria 2013/14

Note – the decision to award the grant was made by a unanimous vote in favour.

4. Codford Youth Skate Park Project

The Community Area Manager explained that the proposal was for the Codford Skatepark Youth Group to provide a sports and leisure facility for the village and surrounding parishes.

Decision:

To award Codford Skatepark Youth Group £5,000 towards the Skatepark Project, subject to the Group achieving match funding

Reason:

The application meets the grants criteria 2013/14

Note – the decision to award the grant was made by a unanimous vote in favour.

5. St Lawrence Electrical and Kitchen Project

The Community Area Manager explained that the proposal was for the Chapel of St Lawrence to upgrade the facilities of the chapel, including the kitchen.

Decision:

To award the Chapel of St Lawrence £4,852.50 towards the St Lawrence electrical, wiring, kitchen and plumbing project.

	<p>Reason:</p> <p>The application meets the grants criteria 2013/14</p> <p>Note – the decision to award the grant was made by a unanimous vote in favour.</p>
12.	<p><u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>There were none.</p>
13.	<p><u>Future Meeting Dates</u></p> <p>The next meetings of the Warminster Area Board will be on:</p> <ul style="list-style-type: none"> • 7 November 2013 – Warminster Civic Centre • 9 January 2014 - Warminster Civic Centre • 6 March 2014 - Warminster Civic Centre